

Instructions on feature films

Application

1. Film i Väst only considers feature film projects that are coming from a production company with a documented experience from feature film productions.
2. The project must be delivered with traditional post.
3. The project can be delivered in the form of a synopsis, treatment or as a manuscript. The particular form that can be found on Film i Väst's homepage must be filled in correctly. The producer and director's vision for the film (maximum of one page) should be attached, as well as a CV for the producer and the director.
4. Film i Väst will within six weeks notify if there is an interest in the project.

The process

1. Once there is a dialogue established regarding the project, all new and relevant information should be sent to Film i Väst. Such information might be: budget, financing plan, a certificate of distribution, and opinions from other financiers.
2. Film i Väst can decide to actively be involved in the development of the project.
3. If Film i Väst decides that there is an interest to invest in the project, a meeting will take place at Film i Väst's offices in Trollhättan. Here the checklist will be discussed. No kind of letter of interest or letter of intent will be written prior to a meeting like this.
4. The meeting should result in a deal memo. If relevant information is missing, it may be of interest to have another meeting where the checklist is once again discussed.

Decision and negotiation

1. From Film i Väst's decision concludes: the size of the investment and what it consists of; the commercial conditions; how much the production intends to spend in Region Västra Götaland, divided on employees and the purchase of products and services; and what areas of obligation one has in Region Västra Götaland. No decisions will be made before all documents from the checklist have been delivered.
2. With the standpoint from Film i Väst's rules and regulations, written in "deal memo", there should be a co-producing agreement negotiated.

Checklist prior to decision – constitutes a basis for meeting with the producer and deal memo

Documents:

- Manuscript
- Budget
- Financing plan
- Distribution agreement
- An estimate from suppliers
- Possible agreement with international sales agent
- An estimate from the sales agent



What will happen in the region:

Recording (number of days)
Studio (number of weeks, including building time)
Postproduction (elements)

Who will do what in the region:

Recording staff (number, share, the length of the employment and in which functions)
Postproduction staff (number, share, the length of the employment and in which functions)
Actors (number, the length of the employment)

Primary distributors:

Recording technique
Postproduction technique and facilities spread on different elements
Transports
Accommodation
Building material
Other major possibilities

“Spend”

How much will be spent in the region on staff that are registered in the municipality and that pay taxes in Region Västra Götaland. How much will be spent on products and services from companies with origins in Region Västra Götaland.

Marketing of the film during the time of production

Schedule (when, where)

Film i Väst's credits

Status
The film's pre- and post credits
Printed material

Premiere

Responsibility for costs and carrying through
When, how, where

Film i Väst's costs in the project

Immediate investment (cash, facilities)
Developing costs (estimate of employees and other contributions)
Costs relating to the co-producing (travel expenses, accommodation)

Delivery to Film i Väst

Photos
Teaser, trailer
DVD
Attendance
Festivals